

HIGHLANDS PRIMARY SCHOOL GOVERNING BODY

Parents / Carers/ Relatives Code of Conduct.

The Governing Body, Headteacher and Staff of Highlands Primary School aim to provide a safe, welcoming and respectful environment for all pupils and their relatives. The Governing Body requests that the conduct of parents, carers, relatives and friends reflects this expectation. Whilst in and around the school site parents/carers/relatives/friends behaviour can be witnessed by pupils and consideration should be given to the example their conduct is setting.

- The Governing Body expects all parents, carers and relatives coming on to the school site to treat pupils, staff and each other with respect.
- The Governing Body expects that if your child is involved in an incident at school you should:
 - *Not involve yourself inappropriately by approaching other pupils or parents in the playground or outside of school.*
 - Remain calm and speak to your child's class teacher in the first instance.
 - If you remain concerned after this, please request an appointment with the year group leader or a member of the school's management team. Every effort will be made to see you promptly. Usually a simple discussion will resolve a concern.
 - Be assured that, if any action or sanctions are necessary, these will be applied by the school as appropriate, following the school's Behaviour Policy and Chain of Consequence.
- The Governing Body expects all visitors to the school site to conduct themselves in a non-aggressive manner. Confrontational or threatening behaviour may be frightening and distressing to pupils, other parents and staff, and will not be tolerated.
- Weapons, items which may be used as weapons or perceived by others to be weapons, or other items which may be used to intimidate others may not be brought onto the school site.
- Bicycles and scooters may not be ridden within the playgrounds, and dogs are not permitted on site.

Consequences of inappropriate adult behaviour

The Governing Body or Headteacher may request that individuals or families who do not follow this Code of Conduct, and who consequently create a potentially unsafe or distressing environment for our pupils and their families, leave the school site. Records will be kept of incidents and will be reported to the Governing Body, Local Education Authority, or to the Police, as appropriate.
